Planning and Progress Report

* **Group Number**: C1.034
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* **Date**: Thursday 20, 2025

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# Executive Summary

The tasks were completed as planned, with all milestones met on time and the required performance standards achieved. There were no major issues or delays throughout the process, and the work was carried out efficiently. The tasks were executed effectively, leading to a smooth project flow and timely delivery.

# Revision Table

|  |  |  |
| --- | --- | --- |
| **Revision Number** | **Date** | **Description** |
| 1.0 | 17/02/2025 | Initial structure |
| 2.0 | 20/02/2025 | Incorporated introduction and contents |
| 2.1 | 20/02/2025 | Final version |

# Introduction

This document presents a detailed assessment of task organization, execution, and overall outcomes. Its main objective is to analyze the efficiency, timeliness, and effectiveness of completed tasks. The use of project management tools, along with the Clockify time-tracking system, was essential in maintaining clear oversight of progress, optimizing workflow, and ensuring tasks were successfully completed within the expected timeframe.

# Contents

## 4.1 Task Planning

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title** | **Description** | **Assignees** | **Planned Time** | **Actual Time** |
| Modify anonymous menu | Modify the anonymous menu to show my favorite link | José Luis Moraza Vergara | 20 minutes | 21 minutes |
| Individual Dashboard link in Github | Providing a link to my GitHub Dashboard | José Luis Moraza Vergara | 5 minutes | 3 minutes |
| Individual Analysis Report | Producing a Analysis report | José Luis Moraza Vergara | 40 minutes | 45 minutes |
| Planning and Progress report | Producing a Planning and Progress report | José Luis Mora | 90 minutes | 60 minutes |
| Lectures | Theory lectures | José Luis Moraza Vergara | 20 hours | 14 hours |
| Follow-up | Attend follow-up lectures and feedback | José Luis Moraza Vergara | 2 hours | 2 hours |

Captura de pantalla de computadora

El contenido generado por IA puede ser incorrecto.

Captura de pantalla de computadora

El contenido generado por IA puede ser incorrecto.

Captura de pantalla de un celular

El contenido generado por IA puede ser incorrecto.

**Estimated cost**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title** | **Role** | **Cost per hour** | **Planned time** | **Cost** |
| Requirement #01 | Developer, operator | 20.00€/h | 20 minutes | 6.67€ |
| Requirement #02 | Developer, operator | 20.00€/h | 5 minutes | 1.67€ |
| Requirement #24 | Developer, operator | 20.00€/h | 40 minutes | 13.33€ |
| Requirement #25 | Developer, operator | 20.00€/h | 90 minutes | 30.00€ |
| Lectures | Every role | 20.00€/h | 20 hours | 400.00€ |
| Follow-up | Every role | 20.00€/h | 2 hours | 40.00€ |

Total estimated cost = 491.67€

## 4.2 Progress

The primary objective was to prioritize the completion of all essential tasks before moving on to any additional ones if time allowed. As every required task was successfully accomplished within the given timeframe, the overall performance can be evaluated as highly satisfactory.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title** | **Role** | **Cost per hour** | **Actual time** | **Cost** |
| Requirement #01 | Developer, operator | 20.00€/h | 21 minutes | 7.00€ |
| Requirement #02 | Developer, operator | 20.00€/h | 3 minutes | 1.00€ |
| Requirement #24 | Developer, operator | 20.00€/h | 45 minutes | 22.50€ |
| Requirement #25 | Developer, operator | 20.00€/h | 60 minutes | 20.00€ |
| Lectures | Every role | 20.00€/h | 15 hours | 300.00€ |
| Follow-up | Every role | 20.00€/h | 2 hours | 40.00€ |

Total real cost = 390,50€

A key performance indicator for this project was the completion of all mandatory tasks. Not only were all required tasks successfully completed within the given timeframe, but they were also accomplished at a lower cost.

# Conclusions

In conclusion, all required tasks were successfully completed within the given timeframe while also reducing costs. This was achieved through effective time optimization and strong teamwork, which allowed for greater efficiency in task execution. As a result, my performance for this deliverable is considered highly successful.

# Bibliography

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